



Langton Primary School

Anti Bullying Policy

**Adopted by: Full Governing Body
February 2016**

Review date: February 2017

Rationale

Providing safe and happy places to learn is essential to achieving school improvement, raising achievement and attendance, promoting equality and diversity, and ensuring the safety and well-being of all members of the school community.

Every child should be able to learn in a school environment free from bullying of any kind and in which they feel safe and supported. There is no place for bullying in our schools and communities and each of us involved in education has a role in creating a culture in schools where bullying is not tolerated. No child deserves to suffer the pain and indignity that bullying can cause. We recognise the negative impact it has on the educational experiences and wider development of so many of our children and young people. Bullying has no place anywhere in the school community, and this applies both to the bullying of pupils and teachers.

Langton Primary School will take an active approach to promoting good behaviour, respect for others and to tackling all forms of bullying — including prejudice-driven bullying and cyberbullying. Our school, with the support of parents, the wider community, the local authority and the young people themselves, will take effective action to prevent bullying happening in the first place. A preventative approach helps our school to safeguard the well-being of our pupils and staff, as well as playing their part in creating a society in which we all treat each other with dignity and respect.

Aims

At Langton Primary School the aim of the anti-bullying policy is to ensure that pupils learn in a supportive, caring and safe environment without fear of being bullied. Bullying is anti-social behaviour and affects everyone; it is unacceptable and will not be tolerated.

This policy will:

- Raise awareness across the school that bullying in any form is unacceptable and that everyone has a shared responsibility in promoting a safe and secure environment.
- Promote a positive ethos where respect, relationships and responsibilities are key to developing social and emotional well-being.
- Ensure a consistent response to bullying, with effective support in place for both the person being bullied and the person doing the bullying.

Definitions and Signs

Bullying is defined as deliberately hurtful behaviour, repeated over a period of time, where it is difficult for those being bullied to defend themselves. The three main types of bullying are:

- physical (hitting, kicking, theft)
- verbal (name calling, racist remarks)
- indirect (spreading rumours, excluding someone from social groups)

Cyberbullying can be defined as 'the use of Information and Communications Technology (ICT), particularly mobile phones and the internet, deliberately to upset someone else'. Cyberbullying is a 'method' of bullying. It can be used to carry out all the different 'types' of bullying (such as racist bullying, homophobic bullying, or bullying related to SEND), but instead of the perpetrator carrying out the bullying in person, they use technology as a means of conducting the bullying.

Cyberbullying can include a wide range of unacceptable behaviours, including harassment, threats and insults, and like face-to-face bullying, cyberbullying is designed to cause distress and harm. Cyberbullying can take place between children, between adults, but also across different age groups. Young people can target staff members or other adults through cyberbullying; there are examples of school staff being ridiculed, threatened and otherwise abused online. (DfE Cyberbullying)

Homophobic bullying occurs when bullying is motivated by a prejudice against lesbian, gay or bisexual (LGB) people. (DfE Homophobic bullying)

Pupils who are being bullied may show changes in behaviour, such as becoming shy and nervous, feigning illness, taking unusual absences or clinging to adults. There may be evidence of changes in work patterns, lacking concentration or truanting from school.

Schools' teaching and support staff must be alert to the signs of bullying and act promptly and firmly against it in accordance with school policy.

Statutory Duty of Schools

The Equality Act 2010 replaces previous anti-discrimination laws with a single Act. A key provision is a new public sector Equality Duty, which came into force on 5 April 2011. It replaces the three previous public sector equality duties for race, disability and gender, and covers age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation. The Duty has three aims. It requires public bodies to have due regard to the need to:

- Eliminate unlawful discrimination, harassment, victimisation and any other conduct prohibited by the Act;
- Advance equality of opportunity between people who share a protected characteristic and people who do not share it; and
- Foster good relations between people who share a protected characteristic and people who do not share it.

Schools are required to comply with the new Equality Duty.

The Act also makes it unlawful for the responsible body of a school to discriminate against, harass or victimise a pupil or potential pupil in relation to admissions, the way it provides education for pupils, provision of pupil access to any benefit, facility or service, or by excluding a pupil or subjecting them to any other detriment. In England and Wales the Act applies to all maintained and independent schools, including Academies and Free Schools, and maintained and non-maintained special school.

Further information related to the duties of governing bodies, headteachers and teachers can be found in the DfE "Behaviour and Discipline in Schools" guidelines (2012).

Implementing the Policy

For the successful implementation of the policy, our school will ensure that the following statements are true.

For pupils who experience bullying:

- they are heard
- they know how to report bullying and get help
- they are confident in the school's ability to deal with the bullying
- steps are taken to help them feel safe again
- they are helped to rebuild confidence and resilience
- they know how they can get support from others.

For pupils who engage in bullying behaviour:

- sanctions and learning programmes hold them to account for their behaviour and help them to face up to the harm they have caused
- they learn to behave in ways which do not cause harm in future because they have developed their emotional skills and knowledge
- they learn how they can take steps to repair the harm they have caused.

Pupils who have been bullied will be supported by being offered:

- An opportunity to discuss the experience with their class teacher or member of staff of their choice
- Reassurance and continuing support
- Opportunities to restore self-esteem and confidence

Pupils who have bullied will be helped by:

- Discussing what happened
- Discovering why the pupil became involved
- Establishing the wrong doing and need to change
- Informing parents or guardians to help change the attitude of the pupil

For school:

- the whole school community is clear about the anti-bullying stance the school takes
- pupils, as well as staff and other members of the school, are fully engaged in developing and reviewing anti-bullying work in the school
- every chance is taken to celebrate the success of anti-bullying work
- all pupils are clear about the roles they can take in preventing bullying, including the role of bystanders.

For Heads, Governors and other School Staff:

- they develop whole-school policies which meet the law and school-inspection requirements
- they promote a school climate where bullying and violence are not tolerated and cannot flourish
- they continually develop best-practice based on knowledge of what works
- there is a review of the school anti-bullying policy every three years and, as a result, the policy and procedures are updated as necessary
- curriculum opportunities are used to address bullying
- pupil support systems are in place to prevent and respond to bullying
- they have addressed school-site issues and promote safe play areas
- all staff take part in relevant professional development, and are clear about their roles and responsibilities in preventing and responding to bullying
- all staff are aware of the importance of modelling positive relationships
- data systems gather useful information about the effectiveness of the anti-bullying work, and this data is used for monitoring and evaluation, and is shared with the school community
- they work in partnership with parents, other schools and with Children's Services and community partners to promote safe communities.

Staff will take the following steps will be taken when dealing with incidents:

Action by staff

- If bullying is suspected or reported, the incident will be dealt with immediately by the member of staff who has observed bullying or has been approached by a child
- A clear account of the incident will be recorded on an AB1.
- The Senior Teacher or Headteacher will talk to anyone involved and will record the incident, a copy of which will be held by the Headteacher
- Parents will be informed
- Sanctions will be used as appropriate and in consultation with all parties concerned

Staff will consider the following disciplinary steps:

- Official warnings to cease offending
- Detention
- Exclusion from certain areas of school premises
- Minor fixed-term exclusion
- Major fixed-term exclusion

- Permanent exclusion

For Parents:

- they are clear that the school does not tolerate bullying
- they are aware of procedures to use if they are concerned their child is being bullied or does not feel safe to learn, including the school's complaints procedure
- they have confidence that the school will take any complaint about bullying seriously and investigate/resolve as necessary, and that the school systems will deal with the bullying in a way which protects their child
- they are clear about ways in which they can complement the school on the anti-bullying policy or procedures.

Preventing and Reacting to Bullying

Our school will adopt a range of strategies to reduce bullying and to tackle it effectively when it does occur.

Our school will take a preventative approach to bullying in a range of ways:

Leadership:

- Promote an open and honest anti-bullying ethos which secures whole-school community support for the anti-bullying policy.
- Staff actively demonstrate positive behaviour and set a positive context for anti-bullying work in the school.
- Link with other schools in a local school partnership and with LA strategies.

Use of curriculum opportunities:

- PSHE and Citizenship in the curriculum can be used to discuss issues around diversity and draw out anti-bullying messages.
- The Primary SEAL programme is a whole-school and whole-curriculum approach to developing social and emotional skills in areas such as empathy and the management of feelings, which are highly relevant to reducing bullying.
- The use of creative learning through art, music, poetry, drama and dance can develop understanding of feelings and enhance pupils' social and emotional skills.
- We will access a variety of resources, including the Anti-bullying website and the DfE Safe to Learn guidelines.

Use of other opportunities to raise awareness:

- Anti-Bullying Week (ABW) events each year
- Targeted small group or individual learning can be used for those who display bullying behaviour as well as those who experience bullying
- Whole-school assemblies will be used to raise awareness of the school's Anti-bullying Policy and develop pupils' emotional literacy
- Events which can prompt further understanding of bullying, such as theatre groups, exhibitions and current news stories

Pupil voice:

- Engage pupils in developing the Anti-bullying Policy and practice is an effective form of prevention.

Structured data gathering:

- Gathering information and data on the views and experiences of pupils, staff and parents in relation to bullying will enable the school to monitor and evaluate its anti-bullying work better.

Improving the school environment:

- Use available data to identify how the school environment, and travel to and from school can be made safer can help to reduce incidents of bullying, e.g. staff-supervision patterns in the playground, school buildings and on school transport, the physical design of the school building(s), including investigating 'blind spots' where bullying could take place, whether 'quiet-play' areas could be established in playgrounds or short-term safe rooms for use at break-times.
- Y6 children are 'buddies' and a 'buddy bench' is to be introduced.

Professional development:

- Appropriately targeted information or professional development, including information on legal responsibilities, is available for all from the SENCo.

Working with Children's Services:

- We will want to work with the LA and all appropriate services to ensure that anti-bullying work and pupil safeguarding has a high priority.

Our school will take a react to bullying in a range of ways:

- Clear and effective pupil-reporting systems:

Our school has systems in place to enable pupils to report bullying incidents. Pupil-reporting systems include:

- confidential and varied routes to report bullying
- effective and fair investigation
- listening strategies
- follow-up systems to ensure that agreements are sustained.

- Use of sanctions and learning programmes:

At our school sanctions are applied fairly, proportionately, consistently and reasonably, taking account of any SEND that pupils may have, and taking into consideration the needs of vulnerable children. Bullying by children with SEND is no more acceptable than bullying by other children and it should be made clear that their actions are wrong and appropriate sanctions imposed.

Sanctions have a number of purposes:

- to impress on the perpetrator that what he/she has done is unacceptable
- to deter him/her from repeating that behaviour
- to signal to other pupils that the behaviour is unacceptable and deter them from doing it.

In reviewing sanctions, we wish to ensure that we address bullying behaviours in a way which does not lead to escalation but resolution and which gives the best chance that bullying will not be repeated.

When other strategies and sanctions do not resolve the problem, permanent exclusion may be justified in the most serious and persistent cases, particularly where violence is involved. The

Department's guidance for exclusion appeal panels makes clear that pupils responsible for violence or threatened violence should not normally be re-instated.

Our school wants to ensure that the needs of the pupil who has experienced bullying are addressed. It is not advisable to force them into situations where they have to face their bullies in isolation. It is good practice to keep disruption to their learning to a minimum; allow them to retain access to their friends and make them aware of the punishment that the pupil who bullied them will receive, as well as the support they themselves are being given.

Langton Primary School believes that pupils must not be excluded from school for being bullied, even if the school believes they are doing so for the child's benefit. The legislation on exclusion makes clear that 'exclude...means exclude on disciplinary grounds'

Strategies are also in place to provide an opportunity for the pupil to put right the harm they have caused.

- Developing the roles pupils can play

Our school involves pupils in promoting a positive whole school ethos (including the prevention of bullying) in a number of ways:

- Through class, circle time in understanding the needs of their peers.
- As 'defenders' in the bystander terminology.
- As members of a group that supports pupils who have been bullied, where the ultimate responsibility lies with those involved in the bullying
- Through active participation in the SEAL programme.
- Through being encouraged to have a say about the reward and sanction policy of the school to ensure they view sanctions as fair and make them feel they have an influence over tackling the issue.

- Adult mediation:

As a school our aim is to establish ground rules that will enable the pupils to co-exist at the school. We realise that mediation can be very effective, but used on its own it may not have long-term success. The school will ensure mediation is backed up by other procedures, both disciplinary and pupil-centred.

- Engaging parents:

We believe it is important for our school to work with parents to help them to understand our approach with regards to bullying and to engage promptly with them when an issue of bullying comes to light, whether their child is the pupil being bullied or the one doing the bullying. We will ensure parents are made aware of how to work with us on bullying and how they can seek help if a problem is not resolved.

We are legally required to have a complaints procedure and to make parents aware of this.

- Parenting contracts and orders

Some parents may need specific support to help deal with their child's behaviour. Where our school identifies that this is the case, we will initially provide support ourselves or signpost the parents to appropriate channels of help.

When parents refuse to engage voluntarily and where their child's behaviour has led to, or has the potential to lead to, exclusion, then external help may be sought.

Reporting and Recording Incidents of Bullying

We encourage pupils to report bullying in confidence using a variety of methods. However, if pupil safety is at risk then school staff cannot keep the information confidential. Staff will use their judgement as to how to speak to the pupil about this.

Children at Langton are encouraged to tell an adult if there is anything that is causing them to worry about friendships or relationships. Children are also encouraged to talk to each other and be responsible for helping each other.

These systems work well because:

- pupils have confidence that their concerns will be treated promptly and seriously, and that action will be taken which will not make their situation worse
- pupils can access reporting routes easily
- pupils know who will deal with their concerns, and have trust both in them and the systems which the school uses
- pupils are aware that malicious reporting relating to pupils or staff will be taken seriously and could incur a disciplinary sanction.

Reporting Arrangements for Parents

Parents are frequently the ones to report bullying incidents to the school. If a parent contacts the school:

- All staff taking phone messages, notes or receiving visitors have been trained in school systems and procedures, and are clear about steps to be taken.
- All staff are sensitive to the emotional needs of parents making contact with a school about incidents of bullying.
- Parents should have confidence that staff will act promptly, take the concern seriously and not take action which makes the situation worse for their child.
- Staff will take actions to agreed timescales and report progress to parents.
- Parents are clear about how to take further action if they do not feel that their concern has been properly addressed.

In the additional information, sources of support for parents are listed in DfE Safe to Learn

Data-Collection Management

Keeping records of bullying incidents enable us to:

- manage individual cases effectively
- monitor and evaluate the effectiveness of strategies
- celebrate the anti-bullying work of the school
- demonstrate defensible decision-making in the event of complaints being made
- engage and inform multi-agency teams as necessary.

We use bullying data to:

- provide monitoring reports to pupils (e.g. through the school council) and staff
- create evaluation reports for:
 - I. pupils, parents and staff in order to demonstrate openness and to celebrate progress
 - II. governors in order for them to monitor the anti-bullying work of the school

- work towards meeting National Healthy Schools criteria and achieving National Healthy Schools Status
- inform the evidence presented in the school Self-Evaluation Form (SEF), which forms a key part of the evidence for Ofsted's inspection of schools.

What Sort of Data can be Collected and Used?

We keep information on the date and type of incident as standard but also record data on:

- information on what action the school took and the impact this had on the bullying
- a range of data from pupil surveys including quantitative data and perception data
- records of peer-mentoring initiatives or projects such as playground 'buddying'
- parental complaints to the school or LA regarding bullying
- exclusions data related to bullying
- transfer and admissions data, specific requests for transfer due to bullying or harassment
- information and evidence collected under the National Healthy Schools theme of 'emotional health and well-being' (including bullying)
- data from Ofsted reports
- information contained in school-improvement plans.

Staff Professional Development

We ensure that all staff, including supply teachers, temporary support staff and volunteers are clear about their responsibilities in relation to anti-bullying work in the school.

Communicating the Policy

As a school, the behaviour and anti-bullying policies are included within induction programmes for all staff (including voluntary, temporary and supply staff).

The policy is always accessible upon request or can be found on the school's website.

Pupils are made aware of the policy through a range of means including assemblies, lessons and school council meetings.